

19-Dec-23

**[Applicant's Full Name]**

**[Applicant's Address]**

**[City, State, ZIP Code]**

Dear **[Applicant's Full Name]**,

**RE: INVITATION FOR INTERVIEW – DEPUTY REGISTRAR POSITION**

I trust this letter finds you in good health and high spirits. On behalf of The Islamia University of Bahawalpur, I am delighted to inform you that your application for the position of **Deputy Registrar** has been carefully reviewed. Your qualifications and experience have captured our attention, and we are impressed with the potential you could bring to our team.

We are pleased to invite you for an interview to further discuss your candidacy. The interview is scheduled as follows:

**Date:** 30-Dec-23

**Time:** 10:30 AM

**Location:** Baghdad-ul-Jadeed Campus, The Islamia University of Bahawalpur

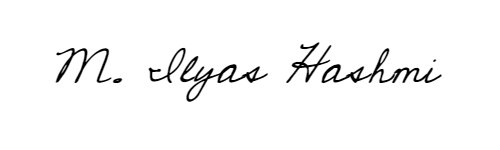
During the interview, you will have the opportunity to meet with members of our selection committee, discuss your professional experiences in more detail, and learn more about the responsibilities and expectations associated with the Deputy Registrar position.

To confirm your attendance, please respond to this letter by **25-12-2023** by contacting Mr. ABC at [abc@iub.edu.pk](mailto:abc@iub.edu.pk) or 067-2266745.

If you require any special accommodation for the interview process, please let us know in advance, and we will make the necessary arrangements.

We appreciate your interest in joining The Islamia University of Bahawalpur, and we look forward to the opportunity to meet you in person.

Best regards,



**Muhammad Ilyas Hashmi**

Deputy Registrar (HR)

The Islamia University of Bahawalpur